



13th December, 2017

Dear Parents / Carer,

RE: Year 4 trip to Warwick Castle

As part of our topic work on ‘Normans’ in history we have arranged to take Year 4 to Warwick Castle on

Tuesday 23rd January 2018	4Ebony & 4Hazel
Thursday 25th January 2018	4Sycamore & 4Chestnut

We will be leaving at 8.30 a.m., however the children will need to be in school for 8.00am in order for them to be registered and allocated to their groups (we will not be able to wait for latecomers). We will be returning to school by 4.30pm but this very much depends on traffic.

Please ensure that every child is wearing correct school uniform, with a coat, and has a packed lunch (which should be in a disposable carrier bag, not a lunch box/bag) – no cans or glass bottles please. **Children who are entitled to Free School Meals can be provided with a grab bag. Please tick the box below if required.**

The cost of this is £13. **Please do not send cash into school.** To pay for this trip you will need to log on to your Parent Pay account www.parentpay.com and ‘Pay for Other Items’ and then click the Warwick Castle Trip. We appreciate that this is a new system of paying for trips and if you have any have any problems or questions regarding the trip or parent pay, please speak to the class teacher.

If your child suffers from travel sickness, please give him/her a sickness tablet in the morning and another in a named envelope for the return journey if necessary (this should be handed to the class teacher in the morning).

Please ensure the payment, signed permission slip and medical form has been done by **January 19th 2018**. Please note if the payment has not been made via parent pay by this deadline your child will not be able to participate in this trip.

Yours sincerely,

Year 4 Teachers

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Child’s Name.....

Class

I give permission for my child to visit Warwick Castle

I have paid the amount of £13 via parent pay.

My child is entitled to free school meals and would require a grab bag

Signed