



8th September 2016

Dear Parents/Carers,

IMPORTANT NOTICES

Tuesday Tuition

Please note that, as per usual at the start of a new school year, we will not be running Tuesday Tuition sessions until after October Half-Term

Start/End of School Day

Please ensure that your child arrives at school on time each day. Teachers will be outside at 8:45 to collect the children. The school bell will ring at 8.50 therefore children should line up in their class lines ready to go into class and be registered. Each morning will begin with a reading session which is a great learning opportunity.

Please also ensure that you are on time to collect your child from school at the end of the day. KS1 children should be collected at 3:20 whilst ALL KS2 children should be collected at 3:30. If you are going to be late for any reason you must notify the school office as soon as possible

Uniform Shop

Please note that the opening hours for the School Uniform Shop are 8 a.m. to 3:00 every Monday; Tuesday; Thursday and Friday. And 8 a.m. to 2:45 every Wednesday. As you know we only stock a limited quantity of uniform in school and we are currently running short on stock for a number of uniform items. Please remember that you can purchase uniform from School Days Direct – details overleaf.

School Lunch Boxes/PE Kits

Please ensure your child brings all necessary equipment with them into school every day. This especially includes PE kit (on the relevant day) and lunch boxes. It can be very difficult, during a busy school day, for the Office to get these items to your child if brought in late.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. Probert', is written over a faint circular stamp or watermark.

Ms. A. Probert
Executive Principal